



CONSTITUTION AND BYLAWS

World Federation for Laser Dentistry (WFLD)

Formerly THE INTERNATIONAL SOCIETY FOR LASER DENTISTRY (ISLD)

Founded in 1988

1. Name and location

- 1.1. The association bears the name "World Federation for Laser Dentistry (WFLD).
- 1.2. It is to be established in the register of associations and then bears the extension "e. V."
- 1.3. The headquarters of the association is based in Aachen, Germany.

2. Purpose of the Association

- 2.1 The objectives and purposes of the Society shall be to serve as a non-profit academic medium; for exchange, advancement, and dissemination of scientific knowledge related to the use of lasers for application and research in the oral and dental environment, including the prevention of dental diseases. The Association promotes science and research in the field of laser dentistry and the dissemination of the corresponding results to the public. This is pursued by providing the means, collection, and analysis of treatment outcomes which were achieved by the use of a laser in dentistry.
- 2.2. The association pursues exclusively and directly for charitable purposes within the meaning of the cut off tax-privileged purposes according to the general fiscal law.
- 2.3. The activities of the association are of unselfishness. The goals of the association are in first line not of commercial viability
- 2.4. The financial means of the association are restricted for statutory purposes. Members are not receiving any financial allowances beyond the association means.
- 2.5. No person should be favored by expenses which are deviated from the goals of the association, nor should a person be favored by disproportional high compensations

3. Becoming a Member

- 3.1. Members of the association should be good standing.
- 3.2. The host application must be submitted in writing or by the use of the membership subscription system at the WFLD's Web site.
- 3.3. Application forms may be rejected by the Board.
- 3.4. Against the refusal, which needs no justification, a candidate can have the application

reviewed at the next general meeting at the General Assembly, which then the final decision will be made.

4. Termination of Membership

4.1. Membership is terminated by withdrawal, exclusion, death or dissolution of the legal person.

4.2. The withdrawal is affected by written declaration either by the member who wants to leave or by the executive board.

4.3. A rejection of a membership can only be for a due cause. Important reasons are the violation of the association's goals and its By-laws, in particular an insulting or damaging behavior. Fail to pay the membership fee for each fiscal year.

4.4. The Board decides on the exclusion. The excluded member may defend himself against this decision at the next meeting of the General Assembly, which then will make the final decision.

5. Membership fees

5.1. Members are obliged to pay fees for their membership.

5.2. The amount of membership fees and payment periods are decided by the Board and to be approved at the General Assembly. There may be different fees for different categories of memberships.

6. Association bodies

6.1. The supreme body of the Association composes of the General Assembly and the Board.

6.2. Upon the decision of the members from different organizational entities, particularly Committees with specific tasks can be created.

7. Members

7.1. The General Assembly is the supreme body of the association. Among its tasks is in particular:

- Approving the annual or multiannual – business plan,
- The selection and deselection of the Board, the discharge of Board members, receipt of the Reports of the Board members and the nomination of a tax Auditor,
- Amending or supplementing the By-laws, decision on the dissolution of the association,
- Decision on admission and exclusion of members in appeal cases.

7.2 In every second year there will be an ordinary general meeting of the General Assembly.

7.3 An extraordinary general meeting is organized upon request of a third of all members.

7.4 The convening of all general meetings by the Board with a deadline of one week is done in writing. The convening must include an Agenda. The deadline begins with the following day of the sending of the letter of invitation. The invitation is considered to have been received by the members if it was sent to the last known address of the member.

7.5 The General Assembly will take place regardless to the number of attending members.

7.6 Members unable to attend may be represented in General Meetings. The representation must be in writing, signed by hand or notarized statement of the represented member.

7.7 Any individual active member in good standing has one vote. Member representing associations have the following votes available:

An association of members with less than 25 members has one vote right. An association of members with 26 to 50 members has two votes. An association of members with 51 to 75 members has three votes. For every additional 25 members an association obtains 1 additional vote. The number of voting rights of an association shall be calculated according to the number of paid fees, to the WFLD, of associate membership.

7.8 The different categories of WFLD membership are as follows:

- Active member (eligible for one vote and to be elected)
- Student member (not eligible to vote and not to be elected)
- Associate member (society supported member - not eligible to vote and not to be elected)
- Society representation (eligible for one vote)
- Corporate member (not eligible to vote and not to be elected)

7.9 The voting result is decided by the majority of the votes. By-laws changes and the dissolution of the association can only be decided by the majority of more than 75 % of the members.

7.10 The minutes of the General Assembly Meeting must be documented by the Secretary General. The minutes need to be signed by one of the following people: the Chairmen of the General Assembly and the Secretary General or by an elected keeper of the Minutes.

7.11 The General Assembly shall approve new regulations, which required to be submitted to the Executive Committee at least 6 months before the biennial congress. The General Assembly shall be limited to participant (or represented) members entitled to vote.

7.12 Voting: To be able to participate to the General Assembly and for being member with voting rights, member shall pay his calendar year membership fee at least ninety days prior to the biennial meeting.

8. Board

8.1. The WFLD Executive Board of Directors consists of the Chairman (headquarter and governmental affairs) and the Co-Chairman (international relations and internal legal affairs of WFLD). These Chairmen represent the Association in and out of court. Chairmen of the Board of Directors must have been served as a past president of the WFLD in order to be eligible for being elected in this position. This is required by the constitution to safeguard the legal and financial matters of the Federation.

8.2. Each of them represents the association individually.

8.3. In addition, the Executive Board members are elected and include the following members: President, President-Elect, immediate Past-President, Treasurer, Secretary-General and the 5 Division chairpersons.

One member of the elected Executive Board can be designated by the Board to serve as "Newsletter and Website editor" of the WFLD.

8.3.3. Conditions for elections:

1. President: must serve minimum one term as President-Elect. The President of the WFLD can be re-elected by the General Assembly for a second two-years term.

2. The election for the position of President-Elect must respect the following procedures:

1. The candidate must be serving as a member of the Executive Board of the WFLD for a minimum of two terms.
2. All candidates for this position must send their candidature to the Executive Board of a minimum 4 months prior to the date of the General Assembly of the WFLD.

3. The election for the position of Secretary General must respect the following procedure: serving for a minimum of one term in any division of the WFLD as Chairman, Secretary or Treasurer.

4. The election for the position of Treasurer must respect the following procedure: serving for a minimum of one term in any division of the WFLD as Chairman, Secretary or Treasurer.

5. The composition of the Executive and Directors Boards (Chairmen, president, president elect, Secretary General and treasurer) can mandatory not has more than one person from the same country.

The day-to-day business of the WFLD shall be managed by Executive Board members of the WFLD. Any decision of the Executive Board members of the WFLD should be made after mandatory receiving the approval of Chairmen of the Executive Board of Directors of the WFLD.

8.4. The election of the Board is done by the General Assembly in accordance with section 8.1 for a period of six years, and in accordance with section 8.3 for a period of 2 years each. The Board, however, remains in office even after the expiration of the term until a new Board is selected. The assembly manager determines the electoral system, whereby a block selection allowed.

8.5. Upon termination of membership in the association of one of the members in the Board, the office as 1st or 2nd Chairman is terminated. The Board may name a replacement Board member for the time until the next General Meeting.

8.6. The Board may adopt rules of procedure.

8.7. The activities of the Board may be non-honorarium. The Board is allowed to receive an adequate compensation for its activities

9. Divisions

The members organize themselves according to their regional distribution into "Divisions". The Divisions organize meetings including their affiliated members and formulate proposals to their own General Assembly. Each General Assembly of each division should elect itself the Executive Board for the division. The term of one mandate of the Executive Board of each division is 2 years.

The General Assembly of each division may make decisions on the formation, organization, composition and direction of a Division and decide on their rules of procedure.

Each Division should have: Chairperson, Vice Chairperson, Secretary, Treasurer, and Committee members (maximum of five members). Board members of the Divisions should be elected every 2 years and they can serve for a maximum of 4 terms of 2 years each.

Accession to Office: the newly elected officers and council shall assume their duties at the conclusion of the meeting at which they have been elected.

Each Chairperson of the Division should serve as member of the Executive Committee of WFLD.

One member of each Divisional Board can be designated by the Board to serve as "Newsletter and Website editor" of the Division. Each Divisional Board can designate a person from out of the Board to edit the divisional Newsletter and Website. The website of each Division should be developed by the Divisional Board and shall be linked and included in the official website of the WFLD.

Each Division shall open and manage a separate bank account.

Each Divisional scientific meeting shall transfer 20 % from their net earnings to the Treasurer of WFLD.

10. Cash audit

10.1 The Executive Board may nominate a tax Auditor who will be approved by the General Assembly. This nomination is facultative.

10.2 The tax Auditor shall not be a member of the Executive Board.

11. Fiscal

Fiscal year is the calendar year.

12. Dissolution of the association

12.1. The dissolution can only be decided at the General Assembly by a majority of 75 % of the members present.

12.2. Upon the dissolution or annulment of the association or loss of its past purpose the assets of the association will be given as a contribution to the "Deutsche Welthungerhilfe e.V."

12.3. The General Assembly also decides on the mode of liquidation and the use of the remaining assets.

Aachen, 1st July 2014

Nagoya 19th July 2016